



Time and Date

10.00 a.m. on Wednesday 11th July 2012

Place

Committee Rooms 2 & 3, Council House, Coventry

Public Business

1 Apologies and Substitutions

2 Declarations of Interests

3 Minutes

(a) The minutes of the meetings held on 21st March and 4th April 2012 are attached for information (attached)

(b) Matters Arising

4 Coventry Community Safety Partnership Annual Strategic Assessment

The Committee will receive a presentation from the City Council's Community Safety Manager and Chief Superintendent Andy Nicholson, The Chair of the Coventry Community Safety Partnership.

(Note: Members of the Streets and Neighbourhoods Scrutiny Board (4) have been invited to attend the meeting for this item.)

5 Customer Management - Progress report on recommendations of Task and Finish Group

Briefing Note of the Scrutiny Co-ordinator (attached)

6 Transformation Programme

a) Scrutiny Engagement

Briefing Note of the Assistant Director (Scrutiny) (attached)

b) Partnership Progress Report 2012

Report of the Assistant Chief Executive (attached)

7 Reports Back on Outside Organisations

Briefing Note of the Scrutiny Co-ordinator (attached)

8 Scrutiny Work Programme

a) Scrutiny Work Programme 2012/2013

Briefing Note of the Scrutiny Co-ordinator (attached)

b) Scrutiny Co-ordination Committee Work Programme 2012/2013

Report of the Scrutiny Co-ordinator (attached)

9 Outstanding Issues

Outstanding issues are included in the Work Programme.

10 Meeting Evaluation

To discuss and evaluate the effectiveness of the meeting.

- 11 Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

**Bev Messinger, Director of Customer and Workforce Services, Council House,
Coventry**

3rd July 2012

Notes:

1) Contact - The person to contact about the agenda and documents for this meeting is Michelle Salmon, Council House, Coventry. Telephone: 024 7683 3065 or email michellesalmon@coventry.gov.uk. Alternatively information about this meeting can be obtained from the following web link: <http://cmis.coventry.gov.uk/CMISWebAdmin/meetings/Meetings.aspx>

2) Substitutes – Council Members who are not able to attend the Meeting should notify Michelle Salmon Tel: 024 7683 3065 as soon as possible and no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny members who have an interest in any report referred to at this meeting, but who are not a member of this Committee are invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors Mrs Abbott, Mrs Bigham (Chair), Blundell, Mrs Fletcher, Foster, Howells, Lakha, M. Mutton, Skipper (Deputy Chair) and Welsh

Streets and Neighbourhoods Scrutiny Board (4) By Invitation: Councillors Akhtar, Andrews, Bains, Clifford (Deputy Chair), Crookes, Sandy and Thay

Please note: a hearing loop is available in all committee rooms.

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us:-

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